

Act 13 and Educator Effectiveness Annual Report (EEAR)

Who We Are



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Questions? Email us!

Act 13 at RA-PDE-Evaluation@pa.gov

➤ Areas of Evaluation

Classroom Teacher*	Non-Teaching Professional*	Principal*
<ul style="list-style-type: none"> Provides direct instruction to students related to specific subject or grade level 	<ul style="list-style-type: none"> Provides services other than classroom instruction Speech Language Pathologist, Social Worker, Home and School Visitor, School Psychologist, Health Specialist, Counselor, Instructional Technology Specialist, Other 	<ul style="list-style-type: none"> Includes the following: <ul style="list-style-type: none"> Principal Assistant/Vice Principal Director of Career and Technical Education Supervisor of Special Education (new with Act 13)

There are five areas in which an employee may be evaluated:

- **Observation & Practice**
- **Building Level Data:** Assessment, Growth, Attendance, Graduation Rate
- **Teacher-Specific Data:** Assessment, Growth, IEP Goals Progress
- **LEA Selected Measures:** comprised of one or more of the 6 types of evidence.
- **Performance Goals:** Principal goals

Weighted Rating Areas

Employees Evaluated and the Weighted Rated Areas

Professional Employee Evaluated	Observation & Practice	Building Level Data	TSD: Assessments, Growth, IEP Goals Progress	LEA Selected Measures	Performance Goals
Data-Available Classroom Teacher	70%	10%	10% <i>All Measures</i>	10%	-
Non-Data-Available Classroom Teacher	70%	10%	10% <i>IEP Goals Progress only</i>	10%	-
Classroom Teacher w/out Building Level Data	80%	-	10% <i>IEP Goals Progress only</i>	10%	-
Temporary Classroom Teacher	100%	-	-	-	-
Non-Teaching Professional with Building Level Data	90%	10%	-	-	-
Non-Teaching Professional w/out Building Level Data	100%	-	-	-	-
Temporary Non-Teaching Professional	100%	-	-	-	-
Principal/Temp. Principal with Building Level Data	70%	10%	-	-	20%
Principal/Temp. Principal w/out Building Level Data	80%	-	-	-	20%

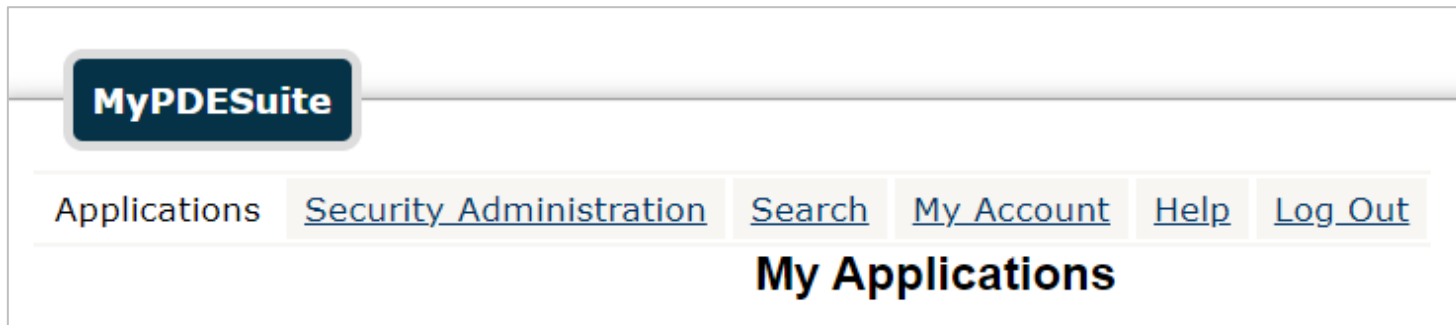
► Prerequisite Requirements

- LEAs MUST establish a permanent record system containing the ratings for each employee within the LEA (i.e., PEERS, PAETEP, etc.)
- The Pennsylvania Department of Education (PDE) collects Educator Effectiveness data annually to comply with reporting requirements associated with the American Recovery and Reinvestment Act (ARRA) and U.S. Department of Education (USDE) revised EdFacts regulations.

▶ What is the EEAR?

- Between mid-December and February 28, LEAs must complete the Educator Effectiveness Annual Report (EEAR) in the Future Ready Comprehensive Planning Portal (FRCPP).
- The EEAR provides aggregate numbers of professional employees and temporary professional employees serving as **classroom teachers, principals, and non-teaching professionals** who were rated as Distinguished, Proficient, Needs Improvement or Failing and who were deemed Satisfactory or Unsatisfactory for the prior school year.
- The EEAR is due February 28.

➤ Registering for the FRCPP



What would you like to do?

[Register for an Application](#)

[Find out more about Applications](#)

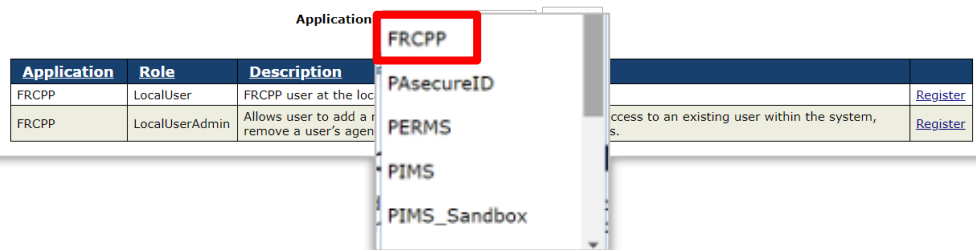
[Find my Security Administrator](#)



Use the **Application dropdown** to select FRCPP and then click “**Search**”


Register for an Application: Select Application Role

1. Select desired Application from dropdown, click 'Search'.
2. Click 'Register' next to the desired Application Role.



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Gaining Access to Plan



Pennsylvania Department of Education
Future Ready Comprehensive

[Plans and Print](#) | [Admin](#) | [Logout](#)

PDE

Admin

LEA Level User

Carrie Anderson

Plans

Comprehensive Plan

School Reconfigurations

All Schools

Comprehensive Plan

Professional Development Plan (Act 48)

Induction Plan (Chapter 40)

Academic Standards and Assessment Requirements (Chapter 4)

High School Graduation Requirements (Act 158)

Student Services Assurances (Chapter 12)

Gifted Education Plan Assurances (Chapter 16)

All Schools

COVID-19 Re-Opening Plan

Special Education

Home Education/Private Tutoring Plan

Interscholastic Athletic Opportunities Plan

School Reconfigurations

Charter School Annual Report

Academy at Westinghouse

Pittsburgh Allderdice HS

Pittsburgh Allegheny 6-8

Pittsburgh Allegheny K-5

Pittsburgh Arlington K-8

Add Another Plan

Viewer

Writer

Submitter

Sign-Off

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Save User Access


Remove User Access

Any user who has been assigned at the LEA level will appear on the LEA level user page.

For each user, select the plan or plans they will need access to and the role they will have in that plan.

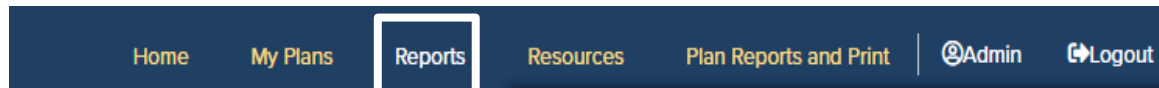
You can remove users from individual plans by clicking on the delete button at the end of the plan row. You can also completely remove all user access by selecting **Remove User Access**.

If you need to add additional plans, select **Add Another Plan**.



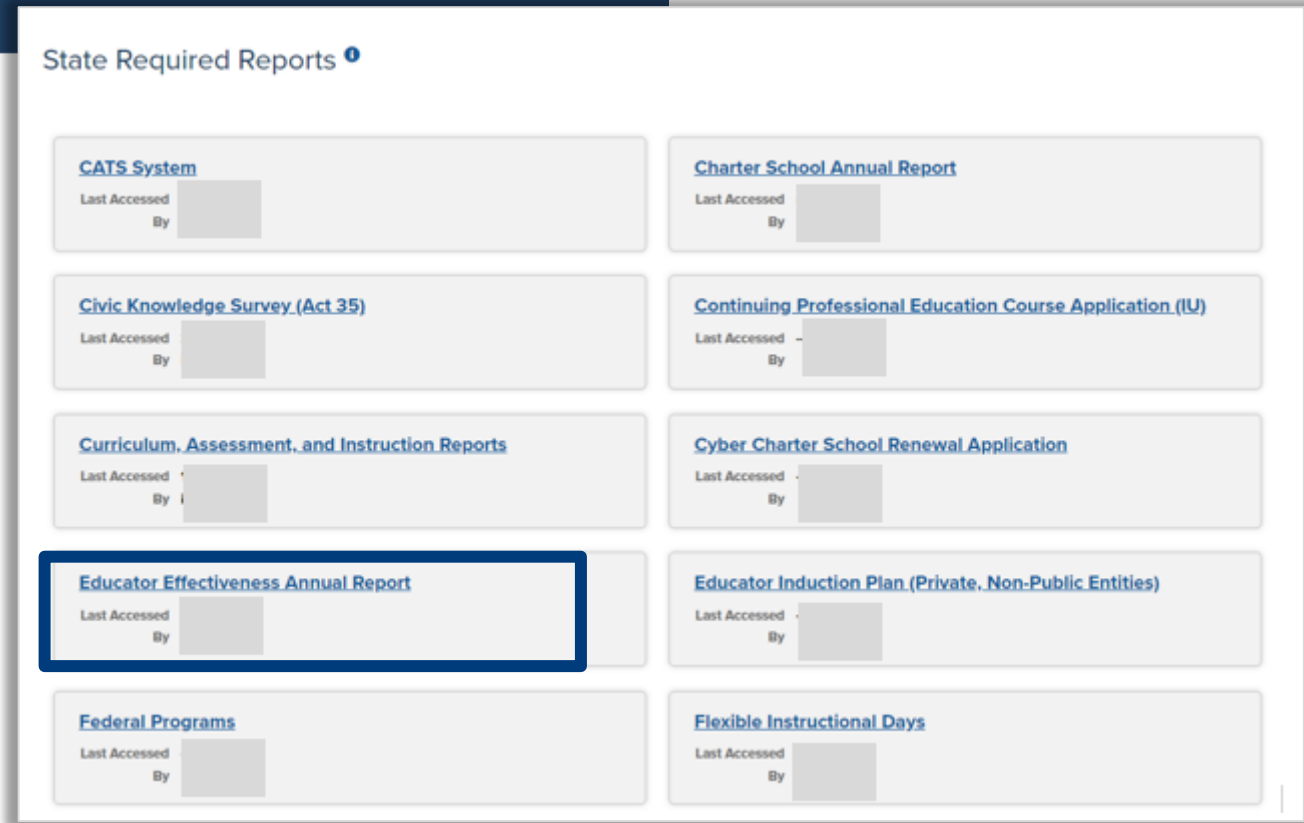
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Report Location



Select Reports at the top of the screen.

Click on Educator Effectiveness Annual Report in the list of State Reports



▶ EEAR Components

- ☐ Profile
- ☐ Classroom Teacher Evaluation Details
- ☐ Principal Evaluation Details
- ☐ Non-Teaching Professional Evaluation Details
- ☐ Signatures and Assurance
- ☐ Summary Checklist & Submission



Profile Page

Pre-populated from EdNA

LEA Type *	ABC LEA	AUN *	12345678
Address 1 *	12 School Lane		
Address 2			
City *	Any City	State *	PA
		Zip Code *	17555
Chief School Administrator Name *	John Doe		
Chief School Administrator Email *	jdoe@abclea.org		

Single Point of Contact Name *

Single Point of Contact Phone Number *

Single Point of Contact Email *

Ext

Profile information is **pre-populated** from EdNA.

Add a Single Point of Contact's Name, Phone Number, and Email.

EDNA Profile Information


Correcting an Error in EdNA

If the FRCPP contains an error in data pulled from EdNA, please follow the below steps to request an update.

1. Document the incorrect information including the field name and incorrect data.
2. Contact the EdNA Updater in your district and request they correct the data in EdNA through the MyPDESuite.
 - a. Changes to fields such as phone number and email addresses do not require documentation or PDE intervention for approval. Your EdNA Updater can make the changes, and they should appear in EdNA within 48 hours.
 - b. Changes which require additional documentation or PDE approval will take additional approval time. The EdNA Updater will see the required documentation they must send to PDE when they submit the changes. Documentation should be scanned and emailed to ra-edna-admin@pa.gov.
3. Once the changes appear in EdNA, select the Refresh Profile button

You may review the EdNA User Manual located at <https://www.education.pa.gov/DataAndReporting/PIMS/EdNA/Pages/default.aspx> for additional guidance and assistance.

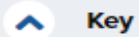
Fields with asterisks (*) are required.

 Refresh Profile Data



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► Evaluation - Key



Performance Ratings

1U - Level 1, Failing, Unsatisfactory

2U - Level 2, Needs Improvement, Unsatisfactory

2S - Level 2, Needs Improvement, Satisfactory

3S - Level 3, Proficient, Satisfactory

4S - Level 4, Distinguished, Satisfactory

TNR - Total Not Rated

TR - Total Rated

TR/TNR - Total Rated and Total Not Rated

ESSA Effectiveness Ratings

< 2.0 - Ineffective (Less than 2.0)

≥ 2.0 - Effective (2.0 or greater)

ESSA - Total ESSA Ratings



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➤ Evaluation - Classroom Teacher

- Classroom Teacher consists of Professional Employees and Temporary Professional Employees, who **provide direct instruction**.
- All entries must be in whole numbers. Fractional reporting is not allowed on this page. If a Classroom Teacher is assigned to more than one school, choose the school you consider to be the primary assignment and only count that Teacher once.

Performance Ratings								ESSA Effectiveness Ratings		
1U *	2U *	2S *	3S *	4S *	TNR *	TR	TR/TNR	< 2.0 *	≥ 2.0 *	ESSA
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



➤ Federal ESSA Requirements

To meet federal ESSA requirements, LEAs must submit aggregate numbers of classroom teachers found to be Effective or Ineffective.

Temporary Professional Employees

Domain II	37.5%
Domain III	37.5%
Domain IV	25%

Professional Employees

Domain II	30%
Domain III	30%
Domain IV	20%
LEA Selected Measures	20%

➤ Federal ESSA Required Fields

Numerical Score Conversion to ESSA Performance Rating

NUMERICAL SCORE	ESSA PERFORMANCE RATING
2.00 – 3.00	Effective
0.00 – 1.99	Ineffective

ESSA Effectiveness Ratings

< 2.0 *

≥ 2.0 *

ESSA

➤ Evaluation – Adding a Row

- If there are Principals or Non-Teaching Professionals, who are not linked to a building, please add the LEA as a school with branch 0000 under "Add School Not Listed". For the pages where there this is not applicable, 0s may remain in the columns.

Add School Not Listed

School Name	Branch Number	
<input type="text"/>	<input type="text"/>	<input type="button" value="+ Add to List"/>



➤ Evaluation - Principal

Principal Evaluation Details include the ratings for Principals, Assistant/Vice Principals, Directors of Career and Technical Education Schools, and (new with Act 13) Supervisor of Special Education.

Performance Ratings

1U *

2U *

2S *

3S *

4S *

TNR *

TR

TR/TNR



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Principal Details Page

- Professionals within the Principal Evaluation category that are shared among buildings should be entered using a decimal up to **two decimal places**.
- Special Ed Supervisors must be included on this page.

School		Performance Ratings							
School Name	Branch	1U	2U	2S	3S	4S	TNR	TR	TR/TNR
MS/HS	820	0	0	0	.60	1	0	1.6	1.6
El Sch	5206	0	0	0	.20	0	0	0.2	0.2
Primary Ctr	8482	0	0	0	.20	0	0	0.2	0.2

➤ Evaluation - Non-Teaching Professional

Non-Teaching Professional Evaluation Details include the ratings for professional employees who do not provide direction instruction (i.e., counselors, nurses, school psychologists, etc.).

Performance Ratings

1U *

2U *

2S *

3S *

4S *

TNR *

TR

TR/TNR



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➤ Non-Teaching Professional Details Page

Professionals within the Non-Teaching Professionals category that are shared among buildings should be entered using a decimal up to **two decimal places**.

School		Performance Ratings							
School Name	Branch	1U *	2U *	2S *	3S *	4S *	TNR *	TR	TR/TNR
n MS/HS	820	0	0	.25	2	0	0	2.25	2.25
El Sch	5205	0	0	.50	.50	0	0	1	1
Primary Ctr	8482	0	0	.25	.50	0	0	0.75	0.75

➤ All Evaluation Pages

Aggregate Totals will pre-populate from the information entered for all schools.

 Aggregate Totals

Performance Ratings								ESSA Effectiveness Ratings		
1U *	2U *	2S *	3S *	4S *	TNR *	TR *	TR/TNR *	< 2.0 *	≥ 2.0 *	ESSA *
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

▶ PEERS- Populate Summary Reporting

- When an evaluator marks an evaluation as “Ready for Conference” an administrative user can release it.
 - When it is released, it is classified as final. No user can edit or change its status.
-

1. Go to the Evaluation List in PEERS.
2. Optionally, set the Status filter to Ready for Conference so that you only see evaluations that are ready for release.
3. Click Release Evaluations at the top of the page to release all the evaluations in the current view. Alternatively, click Release in the same row as an individual evaluation to release just that one evaluation.

➤ PEERS-Export Evaluation Summary

- Users can only export from the Evaluation Summary page.
 - Only released evaluations are included in the Evaluation Summary.
-

To export data:

- Navigate to the Evaluation Summary by going through the Reports menu.
- Click Download to XLSX to download an Excel file that contains the same data that is displayed in the Evaluation Summary.

PEERS Performance Summary Report

2023 - 2024

[Download to XLSX](#)

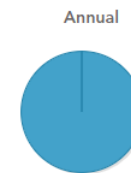
Performance Ratings

Evaluation Type	Distinguished	Proficient	Needs Improvement	Failing
Annual	1	--	--	--
Semi-Annual	--	--	--	--
Interim (13-4)	--	--	--	--



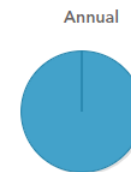
Final Ratings

Evaluation Type	Satisfactory	Unsatisfactory
Annual	1	--
Semi-Annual	--	--
Interim (13-4)	--	--



ESSA Ratings

Evaluation Type	Effective	Ineffective
Annual	1	--
Semi-Annual	--	--
Interim (13-4)	--	--



▶ PAETEP Populate Summary Reporting

PAETEP provides clients with the summative data needed to complete the Educator Effectiveness Annual Report (EEAR).

To access the data within PAETEP, School District Admin users should follow the steps below:

1. Log into PAETEP.
2. Go to the Administration tab - Reporting.
3. Click on the Educator Effectiveness Annual Report tab.
4. Click on the Buildings tab.

▶ PAETEP Important Information

Important Notes

- The EEAR report within PAETEP only reflects data for 13 forms that have been completed/finalized. Please ensure that all 13 forms have been finalized.
- The EEAR report within PAETEP can be filtered by school year and type of 13 form (i.e., 13-1, 13-2, 13-3). Data can also be exported, if desired.
- For more detailed information regarding the EEAR report within PAETEP, see the link below:

[PAETEP – Educator Effectiveness Annual Report \(EEAR\)](#)

PAETEP EEAR Summary

paetep SUPERVISION MANAGEMENT NEWS AND UPDATES SUPPORT ADMINISTRATION

Attachments Management | Notifications | | Logout

Educator Effectiveness Annual Report (by building):

School Year: 2021-22 Rating Form Type: 13-1 Rating Forms Export as CSV

Observation Summary Component Report Growth & Strength Educator Effectiveness Annual Report

Individuals Buildings

Building Name	Rating (1U)	Unsatisfactory		Satisfactory		ESSA Effectiveness Rating	
		Needs Improvement (2U)	Needs Improvement (2S)	Proficient (3S)	Distinguished (4S)	Ineffective (<2.0)	Effective (>=2.0)
Archived Employees	0	0	0	0	0	0	0
Administration Center	0	0	0	0	0	0	0
Early Childhood Center	0	0	0	9	0	2	7
Elementary School	0	0	1	29	2	9	23
High School	0	0	0	42	0	4	38
Middle School	0	0	0	42	0	1	41

This report provides data for the purposes of completing the aggregated data portions of the Educator Effectiveness Annual Report. Please note that this information is as accurate as the information reported on completed 82/13 forms. This data is reported with the following parameters:

1. If multiple observations were completed for an individual in the selected school year, the ratings from the most recent observation ('Rating Date' field on the 82/13 form) is reported.
2. The building assignment reported for each individual is based upon the building selected in the 'Building' drop down field on the 82/13 form.

ESSA Effectiveness Ratings are included based upon the 2017-18 requirement from PDE. Individual scores are provided on the Individuals tab.

For Temporary Professional Employees, two Semi-Annual rating forms (13-1 and/or 13-3) should be completed each school year. For ESSA purposes, the second Semi-Annual rating will be used to calculate the ESSA score (i.e., Domain II - 37.5%, Domain III 37.5% and Domain IV 25%).

Signatures and Assurance

The Chief School Administrator, listed in EdNA, is the **ONLY** individual who can sign and submit the Educator Effectiveness Annual Report.

Certification Statement

By the submission of this electronic survey to the Pennsylvania Department of Education, I, as the Chief School Administrator of the Shanksville-Stonycreek SD, certify that the information in the Survey on Systems used to Evaluate the Performance of Teachers and Principals for the School Year accurately describes the systems and processes our LEA or Charter School uses to evaluate the performance of Teachers, Principals, and Non-Teaching Professionals and that the numbers of full-time and part-time Classroom Teachers, Principals, and Non-Teaching Professionals who received a performance rating are accurate to the best of my knowledge and belief.

Chief School Administrator *

Date *

Summary Checklist and Submission



Educator Effectiveness

[Profile](#)



Educator Effectiveness

[Classroom Teacher Evaluation Details](#)



Educator Effectiveness

[Principal Evaluation Details](#)



Educator Effectiveness

[Non-Teaching Professional Evaluation Details](#)



Educator Effectiveness

[Signatures and Assurance](#)

Feedback

- The Signature and Assurance are accepted

Submit

All components will be green when the report is ready to submit.

The Chief School Administrator must click the blue SUBMIT button at the bottom right corner.

The report is now submitted!



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➤ What's Next?

Once the EEAR is submitted, it is sent to a reviewer at PDE. If the reviewer notes an error, they will return it to the LEA for a revision with a note as to what needs to be revised.

Educator Effectiveness Annual Report

Last Accessed 12/6/2023 9:36:52 AM

Due Date 12/22/2023

Submitted 12/05/2023

Status PDE Review

▶ In Revision

- ✔ Profile
- ✔ Classroom Teacher Evaluation Details
- ❗ Principal Evaluation Details
- ❗ Non-Teaching Professional Evaluation Details
- ✔ Signatures and Assurance
- ✔ Summary Checklist & Submission

Update Page Information

Complete Page

Should your report need a revision, the area needing attention will have a red exclamation mark

Common Errors

The number in the Total Rated (TR) column MUST match the ESSA Total.

Performance Ratings								ESSA Effectiveness Ratings		
1U *	2U *	2S *	3S *	4S *	TNR *	TR	TR/TNR	< 2.0 *	≥ 2.0 *	ESSA
0	0	1	27	2	3	30	33	0	0	0

You may ONLY type in the boxes with a **red asterisks**.


Common Errors

- In the Principal Ratings & Non-Teaching Professionals segments, all professional staff ratings must be included.
- If professional staff are shared between schools, enter a number up to TWO DECIMAL PLACES for Principals and Non-Teaching Professionals.
- Special Ed Supervisors must be included in the Principal Ratings.

School		Performance Ratings							
School Name	Branch	1U *	2U *	2S *	3S *	4S *	TNR *	TR	TR/TNR
	1014	0	0	0	01	0	0	1	1
	7743	0	0	0	0	0	0	0	0
	1013	0	0	0	02	0	0	2	2



➤ Resubmission

- Once you have fixed the error, the **RED EXCLAMATION MARK WILL REMAIN.**  It alerts PDE to review the page that was initially marked incorrect.
- The Chief School Administrator will need to **RE-SIGN** the report on the Signatures and Assurances page.
- Finally, the Chief School Administrator will need to submit the report by clicking the blue Submit button found on the Summary Checklist and Submission page.
- PDE will then review the report.

▶ Checking EEAR Status

Educator Effectiveness Annual Report

Last Accessed --/--/----

Due Date 2/28/2023

Submitted --/--/----

Status Not Started

Educator Effectiveness Annual Report

Last Accessed 2/27/2023 12:38:19 PM

Due Date 2/28/2023

Submitted --/--/----

Status In Progress

Educator Effectiveness Annual Report

Last Accessed 11/15/2023 4:08:11 PM

Due Date 2/28/2023

Submitted --/--/----

Status Ready for Submittal

Educator Effectiveness Annual Report

Last Accessed 12/6/2023 9:36:52 AM

Due Date 12/22/2023

Submitted 12/05/2023

Status Submitted



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▶ Checking EEAR Status continued

Educator Effectiveness Annual Report

Last Accessed 12/6/2023 9:36:52 AM

Due Date 12/22/2023

Submitted 12/05/2023

Status PDE Review

Educator Effectiveness Annual Report

Last Accessed 12/4/2023 9:55:18 AM

Due Date 12/22/2023

Submitted 12/01/2023

Status In Revision

Educator Effectiveness Annual Report

Last Accessed 3/1/2023 11:39:19 AM

Due Date 3/10/2023

Submitted 02/08/2023

Status PDE Accepted

▶ Contacts

For more information on Act 13, please visit:

<https://www.pdesas.org/EducatorFrameworks/EducatorEffectiveness/>

Act 13 and Educator Effectiveness Annual Report Questions

- RA-PDE-Evaluation@pa.gov

PEERS Questions

- [Contact Us](#)
- pdepvaas@iu13.org